

Thank you for choosing to open a new Account with Kingdom Bank Ltd. The decision to open this account must be agreed by at least a majority of the Charity Trustees/Board of Directors, whose resolution will be recorded in the minutes of one of their formal meetings (see step 11 below).

Please write clearly and in capitals. Before completing the form and the Non-Personal Mandate form, please read the General and Specific Terms and Conditions; if you do not have a set you can print one from www.kingdom.bank or call us on 0115 921 7260 and we will post one to you. Please also call us if you have any questions.

STEP 1 • Choose the account you want to open by ticking one of the following boxes

No Notice Account	<input type="checkbox"/>	Organisation 120-Day Notice Deposit Account	<input type="checkbox"/>
Church & Charity Flexible Reserve Account	<input type="checkbox"/>	Gospel Partner Account	<input type="checkbox"/>
Church & Charity Higher Rate Reserve Account	<input type="checkbox"/>	Organisation Instant Access Gospel Saver	<input type="checkbox"/>
Fixed Rate _____ months Saver Account	<input type="checkbox"/>	How did you hear about Kingdom Bank?	<input type="text"/>
Organisation Everyday Gospel Saver Account	<input type="checkbox"/>		

STEP 2 • Please complete the following details about the Charity

Full name of the Charity	<input type="text"/>
Registered number of the Charity (or HMRC Exemption ref.)	<input type="text"/>
Company number (if applicable)	<input type="text"/>
Correspondent's name as recorded with the Charity Commission	<input type="text"/>
Correspondent's address as recorded with the Charity Commission	<input type="text"/>
Postcode	<input type="text"/>
Address of the Charity's principal activities (if different from above)	<input type="text"/>
Postcode	<input type="text"/>

Registered Office address
(if a Company limited by
guarantee and if different from
above)

Postcode

Telephone number of the Charity

STEP 3 • Verification of Identity

We seek to make it as quick and easy as possible to open an account, but we ask you to bear with us whilst we obtain all the details required to comply with UK money laundering regulations. We reserve the right to verify the identity of all trustees, but for charities with a large number of trustees we will normally only seek verification of the proposed account signatories and any key decision makers (for example a Chair of Trustees, Senior Pastor or Chief Executive where applicable). Our aim is to do this by obtaining evidence from various data sources, including Credit Reference and Fraud Prevention Agencies as well as the Electoral Roll. The agencies will record the details of the search whether or not your application proceeds. If we are unable to confirm identity from these sources we will ask you to supply us with adequate proof of identity. The only exception to this may be if the Charity or signatories have an existing account with us and their verification is still valid.

STEP 4 • Please provide details of Correspondent and all Trustees

We will address correspondence to this person at this address.

Mr Mrs Miss Ms

Other full forenames
(personal names)

Surname (family name)

Date of birth

Address

Postcode

Daytime telephone number
(including dialling code)

Email address

Details of Trustees/Directors			
Name		Position in organisation	
Date of birth		Employment	
Address			
Date moved to current address			
Previous address (if you've lived at your current address for less than one year)			
Name		Position in organisation	
Date of birth		Employment	
Address			
Date moved to current address			
Previous address (if you've lived at your current address for less than one year)			
Name		Position in organisation	
Date of birth		Employment	
Address			
Date moved to current address			
Previous address (if you've lived at your current address for less than one year)			
Name		Position in organisation	
Date of birth		Employment	
Address			
Date moved to current address			
Previous address (if you've lived at your current address for less than one year)			

Please photocopy and continue on a separate sheet for additional trustees.

STEP 5 • Information about any overseas persons who may control the organisation

Is the organisation controlled by anyone who meets either of the following criteria:

- US citizen or US resident; or
- resident for tax purposes outside the UK?

Control can be exercised through ownership or the exercise of influence and authority to make decisions on behalf of an entity.

If the answer is NO, please proceed to STEP 6. By signing this form, you confirm that no person controlling your organisation is resident outside of the UK for tax purposes or is a US citizen or US resident.

If the answer is YES, please provide the following information:

Name	<input style="width: 100%;" type="text"/>
Country of Tax Residence	<input style="width: 100%;" type="text"/>
TIN (Tax Identification Number)	<input style="width: 100%;" type="text"/>
Name	<input style="width: 100%;" type="text"/>
Country of Tax Residence	<input style="width: 100%;" type="text"/>
TIN (Tax Identification Number)	<input style="width: 100%;" type="text"/>

STEP 6 • Please tell us about your initial deposit to this account

We shall open the account with £ **Source of funds**
 (gift, sale of property, savings, legacy etc)

This will be by *(please tick the appropriate box):*

- Cheque** *(please make the cheque out to 'Kingdom Bank Ltd – charity name')*
- Transfer from another Bank/Building Society** *(we will provide you with the details to arrange the transfer)*
- Transfer from Kingdom Bank Ltd Account number**
- Please tick, if after this initial transaction you expect to make further deposits in excess of £10,000**

STEP 7 • Expected levels of Account Activity

Q1. As part of our account monitoring processes please could you indicate the expected frequency of activity on this account? *(Please indicate with a tick)*

	Deposits	Withdrawals
Weekly		
Monthly		
Occasional (2-4x per year)		
Annually/less frequently		

Q2. After your initial deposit, what do you estimate the level of activity to be in monetary terms? *(Please indicate with a tick)*

	Deposits	Withdrawals
£1 - £999		
£1,000 - £4,999		
£5,000 - £24,999		
£25,000 - £49,999		
£50,000 - £99,999		
£100,000 +		

Q3. What do you intend to use your account for?

Q4. What was the driving motivation for choosing to open an account with us?

STEP 8 • Interest

For Charities and/or Companies, interest will be paid gross (without the deduction of tax). The interest will be paid annually, or at maturity, depending on the type of account opened.

STEP 9 • Telephone Banking – please complete for ALL account types

Please provide details of the nominated account to which we will send withdrawals from your account. This must be in the name of the charity.

Bank/Building Society name

Account name

Account number

Sortcode

STEP 10 • Other Products and Services

Privacy Notice

Visit www.kingdom.bank/privacy-notice/ to read our Privacy Notice, or refer to the Terms and Conditions.

Please confirm you have read and understood the Privacy Notice by ticking this box:

From time to time we would like to tell you about our other products and services and those arranged by us with other suppliers such as insurance companies.

Any personal information you provide in the process of enquiring/arranging any of our other products and services is provided in the strictest confidence. We will only use this for the purposes specified in your enquiry and we will never pass your personal details to these third parties or any other companies for any other reason.

Please tell us whether we can contact you with this information by ticking this box:

I am happy for you to retain my personal information to enable you to contact me with information relating to all the products and services you provide.

Please tick

If you have already provided your consent we will continue to rely on this permission until you request us to stop sending you information.

My preferred method of contact is; *(please tick as appropriate)*

Any method

Post

Email

Telephone

Text

STEP 11 • Declaration on behalf of the Charity

For your own benefit and protection, you should read carefully the information and terms contained in this application form, including the declaration below, and also the General and Specific Terms and Conditions relating to this account before signing this form. If you do not understand any point, please ask for further information or clarification.

Pursuant to our governing instrument or the Trustee Act 2000 (as the case may be) it was resolved that a Savings Account or Savings Bond be opened with £ with Kingdom Bank Ltd, and that Kingdom Bank Ltd is authorised to accept instructions in accordance with the mandate given by the Charity Trustees/Directors from time to time.

We certify that the above is a true extract from the minutes of the Charity Trustees'/Directors' quorate meeting held on

If other wording is used in the minutes, please send a signed extract, not the full minutes, on headed paper with the Charity number clearly stated, signed by the Chair Person.

For Registered Charities, we declare that this account is being opened by a Charity in respect of which exemption is granted under Sections 466 to 493 of the Corporation Tax Act 2010 (for Charities) and Sections 521 to 536 of the Income Tax Act 2007 (for Charitable Trusts). These exemptions relate to all charitable tax exemptions and are subject to the condition that income is applied to charitable purposes. We undertake that, if the taxation status of the Charity should change, Kingdom Bank Ltd will be notified of the fact without delay. We understand that you will rely on the information we have given in this application form, which we confirm is complete and true. We understand that you may decline this application.

In order to process your application, please tick this box to acknowledge receipt of the FSCS information sheet.

**Signed by the Chair Person of the
Charity Trustees/Company Secretary**

Date:

Full name:

**Signed by member of the Charity
Trustees/Company Director**

Date:

Full name:

STEP 12 • Please post this application form and mandate to Kingdom Bank at the address shown below

We need to know who will be authorised to operate the account, so that we can respond to withdrawal requests and other instructions in accordance with your formal mandate. You will therefore need to complete a Non-personal Mandate, which must be returned to us. This can be found included in this application pack.

Basic information about the protection of your eligible deposits	
Eligible deposits in Kingdom Bank Ltd are protected by:	The Financial Services Compensation Scheme (FSCS) ¹
Limit of protection:	£85,000 per depositor per bank/building society/credit union ² The following Trading Name is part of Kingdom Bank Ltd: Kingdom Bank
If you have more eligible deposits at the same bank/building society/credit union:	All your eligible deposits at the same bank / building society / credit union are "aggregated" and the total is subject to the limit of £85,000.
If you have a joint account with other person(s):	The limit of £85,000 applies to each depositor separately. ³
Reimbursement period in case of bank, building society or credit union's failure:	7 working days ⁴
Currency of reimbursement:	Pound sterling (GBP, £)
To contact Kingdom Bank Ltd for enquiries relating to your account: Media House, Padge Road, Beeston, Nottingham NG9 2RS. Tel: 0115 921 7250 Email: info@kingdom.bank Opening hours are 9am-5pm (Monday - Friday excluding Bank Holidays)	To contact the FSCS for further information on compensation: Financial Services Compensation Scheme 10th Floor Beaufort House, 15 St Botolph Street London EC3A 7QU Tel: 0800 678 1100 or 020 7741 4100 Email: ICT@FSCS.org.uk
More information:	www.fscs.org.uk

Additional information

1 Scheme responsible for the protection of your eligible deposit

Your eligible deposit is covered by a statutory Deposit Guarantee Scheme. If insolvency of your bank, building society or credit union should occur, your eligible deposits would be repaid up to £85,000 by the Deposit Guarantee Scheme.

2 General limit of protection

If a covered deposit is unavailable because a bank, building society or credit union is unable to meet its financial obligations, depositors are repaid by a Deposit Guarantee Scheme. This repayment covers a maximum £85,000 per bank, building society or credit union. This means that all eligible deposits at the same bank, building society or credit union are added up in order to determine the coverage level. If, for instance a depositor holds a savings account with £80,000 and a current account with £20,000, he or she will only be repaid £85,000.

In some cases eligible deposits which are categorised as "temporary high balances" are protected above £85,000 for six months after the amount has been credited or from the moment when such eligible deposits become legally transferable. These are eligible deposits connected with certain events including:

- a) certain transactions relating to the depositor's current or prospective only or main residence or dwelling;
- b) a death, or the depositor's marriage or civil partnership, divorce, retirement, dismissal, redundancy or invalidity;
- c) the payment to the depositor of insurance benefits or compensation for criminal injuries or wrongful conviction.

More information can be obtained under www.fscs.org.uk

3 Limit of protection for joint accounts

In case of joint accounts, the limit of £85,000 applies to each depositor. However, eligible deposits in an account to which two or more persons are entitled as members of a business partnership, association or grouping of a similar nature, without legal personality, are aggregated and treated as if made by a single depositor for the purpose of calculating the limit of £85,000.

4 Reimbursement

The responsible Deposit Guarantee Scheme is the Financial Services Compensation Scheme, 10th Floor Beaufort House, 15 St Botolph Street, London, EC3A 7QU, Tel: 0800 678 1100 or 020 7741 4100, Email: ICT@fscs.org.uk. It will repay your eligible deposits (up to £85,000) within 7 working days from 1 January 2024 onwards, save where specific exceptions apply.

If you have not been repaid within these deadlines, you should contact the Deposit Guarantee Scheme since the time to claim reimbursement may be barred after a certain time limit. Further information can be obtained under www.fscs.org.uk.

Other important information

In general, all retail depositors and businesses are covered by Deposit Guarantee Schemes. Exceptions for certain deposits are stated on the website of the responsible Deposit Guarantee Scheme. Your bank, building society or credit union will also inform you of any exclusions from protection which may apply. If deposits are eligible, the bank, building society or credit union shall also confirm this on the statement of account.

EXCLUSIONS LIST

A deposit is excluded from protection if:

(1) The holder and any beneficial owner of the deposit have never been identified in accordance with money laundering requirements.

For further information, contact your bank, bank building society or credit union.

(2) The deposit arises out of transactions in connection with which there has been a criminal conviction for money laundering.

(3) It is a deposit made by a depositor which is one of the following:

- credit institution
- financial institution
- investment firm
- insurance undertaking
- reinsurance undertaking
- collective investment undertaking
- pension or retirement fund¹
- public authority, other than a small local authority.

(4) It is a deposit of a credit union to which the credit union itself is entitled.

(5) It is a deposit which can only be proven by a financial instrument² unless it is a savings product which is evidenced by a certificate of deposit made out to a named person and which existed in the UK, Gibraltar or a Member State of the EU on 2 July 2014).

(6) It is a deposit of a collective investment scheme which qualifies as a small company³

(7) It is a deposit of an overseas financial services institution which qualifies as a small company³

(8) It is a deposit of certain regulated firms (investment firms, insurance undertakings and reinsurance undertakings) which qualify as a small business or a small company³ refer to the FSCS for further information on this category.

(9) It is not held by an establishment of a bank, building society or credit union in the UK or, in the case of a bank or building society incorporated in the UK, it is not held by an establishment in Gibraltar.

¹ Deposits by personal pension schemes, stakeholder pension schemes and occupational pension schemes of micro, small and medium sized enterprises are not excluded

² As listed in Part I of Schedule 2 to the Financial Services and Markets Act 2000 (Regulated Activities) Order 2001, read with Part 2 of that Schedule

³ Under the Companies Act 1985 or Companies Act 2006

For further information about exclusions, refer to the FSCS website at www.fscs.org.uk



Protected

Introduction

Please complete the attached mandate form when opening a new non-personal savings account or mortgage account, or when changing the authorised signatories on an existing account. Please ensure the number of signatories required is in accordance with your Trust Deed, Memorandum & Articles of Association, Partnership Deed or Constitution etc. If required, please continue on a second sheet.

Verification of Identity

It is necessary for us to verify the personal identity of all signatories using the information you supply on the mandate form. By signing the form, each signatory hereby consents to Kingdom Bank undertaking such enquiries as are considered necessary in order to fulfil its obligations under the Money Laundering Regulations 2007 and the Terrorism Acts, prior to accepting the client or applicant as a customer.

Kingdom Bank consequently may decline to accept an applicant as a customer without the need to state reasons for its decision. This also applies to adding new signatories to an account.

We will normally obtain the evidence needed from various data sources, including Credit Reference and Fraud Prevention Agencies as well as the Electoral Roll. The agencies will record the details of the search whether or not your application proceeds. If we are unable to confirm identity from these sources we will write to you asking you to supply us with adequate proof of identity.

The only exception to this may be if the signatory has an existing account with us.

Further, it is mutually agreed that Kingdom Bank may refuse to carry out transactions immediately where it is not satisfied as to the legality of the proposed transaction(s).

Your Personal Information

At Kingdom Bank we take your privacy very seriously and have a Data Protection Officer who can be contacted at DPO@kingdom.bank or Kingdom Bank Ltd, Media House, Padge Road, Beeston, Nottingham, NG9 2RS.

Kingdom Bank will only use your information where we are allowed to by law and where we have been given clear consent to do so, to provide you with products and services you've requested, or where we must use it to comply with our legal obligations. Kingdom Bank will only use your information for legitimate business purposes and on a lawful basis to:

- confirm your identity and address
- carry out your instructions
- carry out credit checks
- understand how you use your accounts
- improve our products and services
- prevent or detect financial crime and fraud

- provide you with online services
- offer you other products and services that we believe may benefit you, where you have agreed to receive marketing material.

From time to time, we would like to tell you about our other products and services and those arranged by us with other suppliers such as insurance companies. Any personal information you provide in the process of enquiring/arranging any of our other products and services is provided in the strictest confidence. We will only use this for the purposes specified in your enquiry and we will never pass your personal details to these third parties or any other companies for any other reason. If you request to receive details of our products and services, or those arranged by us with other suppliers, such as insurance companies or as part of a contract with us, we will need to request some personal information from you. We will only use this information for these purposes and never pass your personal details on to any other companies unless we have a lawful reason for doing so. We will only share your information with service providers who process your data on our behalf. We may also share your information with regulators, insurers, other financial institutions, brokers, credit reference and fraud prevention agencies.

Kingdom Bank utilise the services of Credit Reference Agencies (CRA's) and the use of such services include credit reports, money laundering checks, ID checks and validation type services for example tracing. Please see the following links for more information from our current service providers: <https://www.transunion.co.uk/legal/privacy-centre/pc-bureau> and <http://www.smartsearchuk.com/privacy-policy>

If you have already provided your consent we will continue to rely on this permission until you request us to stop sending you information.

If you wish to make a complaint our Complaints Procedure can be found on our website: www.kingdom.bank

Data is categorised as either 'Personal Data' or 'Sensitive Personal Data' (also known as 'Special Category Data'), definitions of which can be viewed at <https://ico.org.uk/for-organisations/uk-gdpr-guidance-and-resources/lawful-basis/special-category-data/what-is-special-category-data/>

We will keep your information for as long as you have a relationship with us and in line with our data retention policy, for example we will hold main banking information for 5 years after a banking relationship has ended. This enables us to fulfil our regulatory obligations and our obligations to you where you have a query or complaint.

In relation to the data we hold, you have the right to obtain a copy, rectify any mistakes, request

erasure, restrict processing, request data portability and object to processing and automated decision making or profiling. You may exercise your rights by contacting us using the details above and you have the right to complain to the UK Information Commissioner's Office by visiting www.ico.org.uk.

Guidance Notes on Completing the Form

1. Provide the name of the organisation.
2. Please list all mortgage and savings accounts that this mandate applies to.
3. Provide your Company Number and/or Charity Number.
4. It is vitally important that all the information for each authorised signatory (whether existing or new) is provided, as requested on the form, along with their signature.
This information will be used to verify their identity as detailed above. If we are unable to verify their identity, we will contact them for documentary evidence. We will also use the information to provide telephone banking information when it is a feature of the type of account the organisation operates.
5. Please complete the boxes to advise the total number of signatories and how many required to authorise instructions. It is good charity practice to have a minimum of two out of three.
6. Signed by two Trustees as detailed on the Charity Commission/Officers as detailed on Companies House. If you are an exempt Charity, two Trustees to sign the mandate.
7. EXISTING CUSTOMERS ONLY
The minimum number of signatories required from the previous mandate must authorise these changes in the box provided. Please contact us if these signatories are not available.

Please note:

- If there are more than four signatories, ALL sections, noted above, must be completed on page two also.
- The telephone number and email address provided for each signatory will only be used if we need to contact any of the authorised signatories regarding a transaction on the account and in accordance with the privacy notice above.
- The completed form MUST have original signatures. We are unable to accept electronic signatures.

If you require any further assistance, please do not hesitate to contact us on 0115 9217260.

Organisation Name

Account Number(s)

Company or Charity No

	Signatory 1				Signatory 2				Signatory 3				Signatory 4			
Full Name <small>(Mr, Mrs, Ms, Miss, Rev, Dr Sir, Madam)</small>																
Role in organisation																
Home Address																
Mobile number																
Date of Birth																
Email																
Signature																
Kingdom Bank	Email	Phone	Post	Text	Email	Phone	Post	Text	Email	Phone	Post	Text	Email	Phone	Post	Text

I am happy for you to retain my personal information to enable you to contact me with information relating to all the products and services you provide. My preferred method of contact is indicated above.

We request Kingdom Bank Ltd to open or continue an account/accounts in the above name, and authorise it to accept instructions from a minimum of of the above signatories out of a total of authorised signatories

Signature

by a Charity Trustee/Company Officer

Full name

(Signed by two Trustees as detailed on the Charity Commission website and / or Officers as detailed on the Companies House website. If you are an exempt Charity, two Trustees to sign here).

Signature

by a Charity Trustee/Company Officer

Full name

Date

Signed by minimum number of signatories from previous mandate (see section 'For Existing' overleaf):

Signature

Date

Signature

Date